

BRUSH COMMITTEE MEETING

11/5/22 7.30pm

Via MS Teams

Attendees: Murray Neilson, David Robinson, Robyn Napolitano, John Campbell, Tony Coffey, Gail Weston, Brett Stanley, Geoff Pearce, Brendan O’Neill, Vesna Lloyd

Apologies:

| NO | ITEM DESCRIPTION:  | ACTION BY:   |
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| 1. | <b>FINANCIAL:</b><br>*Current balance is \$205000 with \$470 owed on the credit card and outstanding payments due for carpet cleaning, greasetrap emptying and flue cleaning   | TC   |
| 2. | <b>WEBSITE:</b><br>*DR is meeting with Abby from Birdhouse Digital on Friday 13 <sup>th</sup> May for a kick-off design meeting.   | DR   |
| 3. | <b>MAINTENANCE:</b><br>*JC is preparing a risk management plan which is a requirement for our spa as it is designated a ‘category 2 aquatic centre’ - ongoing<br>*JC/GP have discussed alternatives for the disposal of the spa water other than releasing into the ground. JC has delivered a pump to the Lodge which may be able to be used to empty the spa water into the waste water. on-going<br>*Miele dishwasher lock repair part has been acquired and will be fitted in the upcoming week or so<br>*Inspection of the spa barrier to be arranged in accordance with the new by-laws. Certificate of compliance due by June 1 <sup>st</sup> .<br>*The annual essential safety measures report to be completed and submitted by June 1 <sup>st</sup><br>*GP and BS to investigate a replacement for the Asko dishwasher<br>*new/replacement labels needed for some bunks | JC<br>JC/GP<br>GP<br>GP/GW<br>/BS<br>GP<br>GP/BS<br>GW |
| 4. | <b>BOOKINGS:</b><br>*COVID cancellation policy: for last minute booking cancellations due to COVID, guests will receive a full refund minus 10% administration fee, otherwise normal cancellation applies.<br>*Bookings are looking very healthy, especially during July and September.<br>*Brendan has set up some automated emails: welcome and info note for booked guests, an alert to members re available vacancies and an alert to past guests and Alpine Accommodation re available vacancies. Recipients can choose to opt out of these alerts.   | BO/VL<br>BO  |
| 5. | <b>PLANNING &amp; FACILITIES COMMITTEE:</b><br>*Preparation for the cladding of the western wall on-going.<br>*Discussion around possible outside steps  |  |
| 6. | <b>MANAGERS:</b>   |  |

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| 7. | <b>GENERAL BUSINESS:</b><br>*DR to reword the rules and regulations around the application of work commitment earned free nights, to better reflect the actual practice. |  |
|    | Meeting closed at 9.10pm<br>Next meeting – Wednesday 8/6/22, 7.30pm, via Microsoft Teams   |  |