

BRUSH COMMITTEE MEETING

12/04/23 7.30pm

Via MS Teams

Attendees: Robyn Napolitano, John Campbell, Gail Weston, Tony Coffey, Murray Neilson, David Robinson, Brett Stanley, Geoff Pearce

Apologies:

Guest: Andrew Mead, Brendan O’Neill

NO	ITEM DESCRIPTION:	ACTION BY:
1.	<p><b>FINANCIAL:</b></p> <ul style="list-style-type: none"> <li>*Current balance is \$282k, \$2607 owed on the credit card</li> <li>*TC to put feelers out with our bank re a possible \$100-150k for the upcoming bathroom works – to be actioned once approximate costs are in</li> <li>*New insurance option - TC followed up with Alpine and Hospitality Insurance Services and they will hold their quote until our renewal is due in November, thus saving \$1000. Tony will confirm that we will take up their offer. Further savings will be made if members take out any insurance policies with them. Details to follow once our insurance cover is confirmed.</li> </ul>	<p>TC</p> <p>TC</p>
2.	<p><b>WEBSITE:</b></p> <ul style="list-style-type: none"> <li>*Members are encouraged to log into the member’s section of our website using the temporary password supplied earlier by email. Any problems with this, contact Gail or Andrew Mead</li> <li>*DR to reach out to Abby re updates from Ventra IP (hosting provider).</li> <li>*AM following up with Remy re possible SEO services</li> <li>*A website maintenance package has been purchased at a cost of \$55 per month, for 6 months at this stage.</li> <li>*All historic photos/videos can be sent to AM for inclusion.</li> <li>*Any members with suggestions re additions to the member’s portal, please contact AM or any committee member.</li> <li>*Brett Stanley will be looking after our social media. Any suggestions for this area, please contact Brett. Brett to be given admin access. Book Now button to be removed from Facebook page.</li> <li>*MN to cancel Windcave</li> </ul>	<p>DR</p> <p>AM</p> <p>BS</p> <p>MN</p>
3.	<p><b>MAINTENANCE:</b></p> <ul style="list-style-type: none"> <li>*JC is preparing a risk management plan which is a requirement for our spa as it is designated a ‘category 2 aquatic centre’ - ongoing</li> <li>*JC/GP have discussed alternatives for the disposal of the spa water other than releasing into the ground. JC has a reasonably simple solution in mind – on-going</li> <li>*Replacement of the carpet in rooms 2, 3, 6 and 7 to occur prior to ’23 season. PW has contacted the Wangaratta Carpet Choice who did the most recent re-carpeting. They are not returning calls or emails.</li> <li>* JC to check rooms 2 and 3 re any required painting and/or patching.</li> </ul>	<p>JC</p> <p>JC/GP</p> <p>JC</p>

	<p>*Chimney sweep and flue cleaner have attended</p> <p>*Greasetrap has been emptied</p> <p>*What was achieved over Easter? new mattresses labeled and in place, firewood stored, storage units for rooms 2,3, 5 and 6 constructed and strengthened with wooden shelves, hard rubbish items put out, including old mattresses, fire retardant flashing of dining room windows completed, all windows on western wall made snowproof, ceiling of small fridge painted after removal of flaking paint, toilet and shower vents cleaned.</p> <p>*BS to contact PW re plans for dividers in rooms 2, 3, 5 and 6</p> <p>*Starlink connection has failed. MN has ordered a new cable and raised a support case with them. GP and BS to arrange for fitting of new cable</p> <p>*AM noticed a regular and loudish noise coming from below room 1, connected to the geothermal plant. BS to investigate and rectify with possibly the addition of new rubber mounts and/or insulation pads</p> <p>*Bathroom heaters to be replaced after the recall</p> <p>*GW to arrange cleaning of lounge, dining room carpets</p> <p>*MN to make arrangements to help prevent the spa valve freezing</p> <p>*RN brought a lounge chair cover back to Melbourne in order to cost replacement covers. To will liaise with JL re fabric choices</p>	<p>BS-PW MN/BS/ GP BS</p> <p>GP GW MN RN/JL</p>
4.	<p><b>BOOKINGS:</b></p> <p>*Booking enquiries are still coming in steadily. There is still availability in the bunk rooms</p> <p>*The committee decided to allow our booking officer to decide on the application of our cancellation policy given that he is across all the likely situations</p> <p>*BO’N requires a phone for the 1800 booking number. MN to organise</p>	<p>MN</p>
5.	<p><b>PLANNING &amp; FACILITIES COMMITTEE:</b></p>	
6.	<p><b>MANAGERS:</b></p> <p>*Our 2023 managers John and Suzie McBride came up to the Lodge over Easter which gave them a good opportunity to familiarize themselves with both the place and several members. GW to give their contact details to TC and JC</p> <p>*TC to organize a Visa card for them</p>	<p>GW TC</p>
7.	<p><b>GENERAL BUSINESS:</b></p> <p>*GW to contact inactive members to ascertain if they are interested in selling or relinquishing their memberships.</p> <p>*Malerie and Pete Janes (associate members) requested that the cost of the glazing work recently carried out by their company, ie. replacement of the large double-glazed window in the manager’s room, replacement of the double-glazed window beside the door in the living room, replacement of cracked panels in the dining room and spa area and replacement mirrors for the en-suites, be exchanged for a full membership. The committee was happy to comply with this request given the invoiced value of the work was above what has been most recently paid for membership.</p> <p>Welcome to the Janes family – Pete, Malerie, Peppa, Lottie and Daisy!</p>	<p>GW</p>
	<p>Meeting closed at 9.40pm</p> <p>Next committee meeting – Wednesday 10<sup>th</sup> May, 7.30pm, via Microsoft Teams</p>	

