

BRUSH COMMITTEE MEETING

12/07/23 7.30pm

Via MS Teams

Attendees: Robyn Napolitano, John Campbell, Gail Weston, Tony Coffey, Murray Neilson, David Robinson, Geoff Pearce, Brett Stanley

Apologies:

Guest: Andrew Mead, Brendan O’Neill, John Lee, Nathan Grigg

NO	ITEM DESCRIPTION:	ACTION BY:
1.	<p>FINANCIAL:</p> <ul style="list-style-type: none"> *Current balance is \$281k, \$8250 owed on the credit card. *Committee requests TC to contact our bank (ANZ) and begin discussions about a \$120k loan to part finance the bathroom redevelopment and additional ensuites. The remaining funds will come from our revenue and possibly the \$50k overdraft available to us. Once we have an idea of what the bank can offer, the committee will decide whether we take out a loan, issue debentures or a combination of both. JL and NG have given an estimate of \$240k with the expectation that we can do better than this. 	TC
2.	<p>WEBSITE:</p> <ul style="list-style-type: none"> *All manuals for our equipment to be loaded onto website. *Asset register to be added to website 	
3.	<p>MAINTENANCE:</p> <ul style="list-style-type: none"> * Sauna broke down. A new heater unit will be on site and fitted next week. *New dishwasher ceased to function! Serviceman has visited and we are now waiting on a replacement part. Brett and Suzie are on this and have requested that our supplier make this an urgent and high priority. *JC to remove beds from rooms 2 and 6 in early October in preparation for ensuite construction to commence in November *Entry keypad for member’s storeroom to be wired in next week *Defibrillator has been purchased and mounted in foyer *During a recent visit JC planed the front door so it no longer sticks open *New signs for toilets and spa buttons to be made 	<p>BS BS JC SC HMcf</p>
4.	<p>BOOKINGS:</p> <ul style="list-style-type: none"> *Bookings are very strong will virtually full occupancy until the end of August. September only 34% occupancy at this stage. *Shared rooms continue to create problems in terms of taking the bookings and the expectations of guests when they arrive, even though the situation has been fully explained. Committee will revisit this issue for season ’24 but expect that, going forward, bookings will be made by the room rather than bed. Bunk rooms will remain the exception to this. 	
5.	<p>PLANNING & FACILITIES:</p>	

	<p>*Nathan Grigg and John Lee presented revised drawings and schedule for the bathroom redevelopment and additional ensuites.</p> <p>*Decisions taken are:</p> <ul style="list-style-type: none"> -NG and JL to organize building permit - Bathroom development to go ahead over summer 23/24 as per the drawings. Planning permit not required for this stage - 2 additional ensuites to be constructed in the centre of rooms 2 and 6 -bedroom recarpeting and addition of cement sheeting will be part of this summer's projects. -next stage to lift the sauna and spa up to entry level to take place over summer 24/25 -plumbing for manager's ensuite to be part of 23/24 works. -NG to send drawings to a couple of 'friendly' builders for costing -Andrew Mead to project manage the bathroom job and to produce a roadmap of tasks and timings. Paul Weston to lead the ensuite construction. Co-ordination between the two to ensure synergies and cost saving wherever possible. -a schedule of works to be organized and sent to members for their commitment to work parties-DR to maintain a spreadsheet of work undertaken by members for allocation of work credits 	
6.	<p>MANAGERS:</p> <p>*Suzie and John have settled into the job and feedback is positive. Members are asked to make contact before heading up to the mountain to check if they need anything brought up. They can be reached on 57593576 or 0434000780.</p>	
7.	<p>GENERAL BUSINESS:</p> <p>*Do you have a locker downstairs at B'Rush? Do you still use it and therefore want to keep it? If not, please let GW know, sec@brushskiclub, and the committee will arrange for its removal at the end of the season.</p>	GW
	<p>Meeting closed at 10.15pm</p> <p>Next committee meeting – Wednesday 9th August, 7.30pm, via Microsoft Teams</p>	